

Flow of Publishing and Broadcasting Procedures (page 1 of 3)

Conditions of use and necessary procedures differ depending on the individual materials.

In some cases, it may take a long time to obtain the images, so please apply for inquiries and applications well in advance.

1. Check the Bibliographic Information of the Material

Please search "所蔵史料目録データベース/ Catalogue database of holding materials (Hi-CAT)" and check the fields below from the detailed information screen of the retrieval result.

- 【史料種別】 type of the materials
- 【請求記号】 call number on search results.
- 【書名】 title of the materials

◀書目データ▶	
【書目ID】	00082883
【史料種別】	貴重書 (特殊蒐書)
【請求記号】	維新史料引継本-19-1890
【書名】	遣欧使節一行

Some types of materials are available under conditions equivalent to CC BY 4.0 and the others require inquiry to us.

Please be sure to check the next page.



In the case of the materials that require inquiry

2. Inquiry: Please use the Request Form

<https://www.hi.u-tokyo.ac.jp/en/library/contact/>

3. Confirm Our Response

Our library staff will send you an e-mail about the terms and conditions of use.

For some materials and requests, we will also provide you with information about:

- Obtaining the written consent of the original owner. (→No.4)
- Apply for duplication (→No.5)

4. Obtaining the Written Consent of the Original Owner.

In some cases, it may be necessary to obtain written consent from the original owner to publish or reproduce.

5. Apply for Duplication

If the response from us indicates that application for duplication is required, please apply for duplication by the designated supplier.

(For more information, please refer to the "Duplication" section on our website.)

How long will it take?



1-2 weeks

It depends on the situation



2-3 weeks

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Which historical materials are available under CC BY 4.0 equivalent conditions and which materials require inquiry? Please search "Hi-CAT" and check the following points.

① Check "史料種別", the Type of Materials

貴重書
(原本・古写本類) (特殊蒐書) (拓本)
Valuable Materials (original documents and old manuscripts)(Special collections)(Rubbing copy)

写本 Manuscripts of which call numbers beginning in 4 or RS4 (ex. 4101-1, RS4100-1)

Other materials

(貴重書(模写): Valuable Materials (Pictorial Reproduction), 影写本: Manuscripts (Calligraphic Reproduction), etc.)

② Check the Availability of the Image

Is the image available on the database (Hi-CAT)? *1

Please inquiry with HI Library via Request Form

<https://www.hi.u-tokyo.ac.jp/en/library/contact/>

No

YES

*1 "大日本史料稿本" (Dai Nihon Shiryo Kohon) are unavailable for publication or broadcast

Images are available under [CC BY 4.0](#) equivalent conditions

Please clearly indicate the following information with the image:

- The title of the historical materials.
- The materials are owned by "The Historiographical Institute, the University of Tokyo".
"Title" (The Historiographical Institute, the University of Tokyo)

If you have made any changes, please indicate them clearly.

"Title" (The Historiographical Institute, the University of Tokyo), **Modification you made**

Please do not publish or publicize the modified image data in such a way that it can be misunderstood that our institute created and published it.

When you use "大日本維新史料稿本", please indicate titles and holdings like the following example.

"Title" quotation from "Dai Nihon Ishin Shiryo Kohon" (The Historiographical Institute, the University of Tokyo)

Notes continue on the next page

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Notes

If you use historical materials that fall under the conditions equivalent to CC BY 4.0 and use images other than the public images on our database (e.g., using images that already been published in published books, or images that has been obtained through applications for duplication), you do not need to submit an inquiry. The holding indication is the same as on page 2.

When using the image of the "本所出版物" (books published by our institute of which images are available on our website "史料集 版面ギャラリー"), please refer to this page: <https://www.hi.u-tokyo.ac.jp/faq/reuse>

【史料種別】 貴重書 (原本・古写本類)
【請求記号】 S貴大-6
【書名】 落合左平次道次背旗



Type:貴重書(原本・古写本類)
Image: available on Hi-CAT

No inquiry needed
Same as CC BY 4.0

【史料種別】 貴重書 (原本・古写本類)
【請求記号】 S貴別架-2
【書名】 ペリー渡来絵図貼交屏風

Type:貴重書(原本・古写本類)
Image: **unavailable** on Hi-CAT, and if you have permission to reprint images of the materials from existing publications, etc.

See *2
on page2



No inquiry needed
Same as CC BY 4.0

【史料種別】 貴重書 (原本・古写本類)
【請求記号】 貴02-6
【書名】 武田勝頼書状 [天正三年]五月廿日



Type:貴重書(原本・古写本類)
Image: available on Hi-CAT

No inquiry needed
Same as CC BY 4.0

When you use images other than the image on Hi-CAT: no inquiry needed (same as CC BY 4.0)
If you need color image: please inquire with us

【史料種別】 写本
【請求記号】 4162-2 写本: Call No. beginning with 4 or RS4
【書名】 牛魚考



Type:写本
Image: available on Hi-CAT

No inquiry needed
Same as CC BY 4.0

【史料種別】 影写本
【請求記号】 3015-17
【書名】 大山寺縁起詞書



Type:影写本
Image: available on Hi-CAT

Be sure to inquire

【史料種別】 貴重書 (模写)
【請求記号】 模写-呂-68
【書名】 藤堂高虎画像



Type:貴重書(模写)
Image: available on Hi-CAT

Be sure to inquire